

Resolution # _____
XENIA RURAL WATER DISTRICT
January 30, 2020 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Wilson, Becker, Jensen, Carris, Schrum, Tenold

Board Members Absent:

Staff Present: Andrews, Benjamin, Lyons, Iben, Hayden

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #012001 made by Schrum, seconded by Tenold to introduce and approve the January 30, 2020 Agenda. Motion passed. No dissenting.

Consent Agenda

Motion #012002 made by Becker, seconded by Carris to approve the Consent Agenda items A, B, C, D and E. Motion passed. No dissenting.

Public Comment

Customer came to discuss with Board a high water bill.

Computerized Maintenance Management System (CMMS) Proposal

Motion #012003 made by Becker, seconded by Jensen to approve the Douglas Oscarson Consulting proposal for purchasing Computerized Maintenance Management System software and providing the labor to implement the system at a total cost of \$23,488. Motion passed. No dissenting.

Employee 2019 Compensation Review and File

Motion #012004 made by Jensen, seconded by Becker to review the budget to actual results and file the information. No dissenting.

2020 Employee Salaries

Motion #012005 made by Becker, seconded by Carris to review the 2020 employee salaries budget and file the information. Motion passed. No dissenting.

2020 Board Meeting Dates

Benjamin updated the Board on the anticipated board meeting dates for 2020.

Annual Meeting Update

Benjamin updated the Board on the 2020 Annual Meeting and let them know that staff is actively requesting candidates for the Board openings.

Stratford HVAC

Item has been tabled so that staff can solicit additional bids and request more information regarding current bid.

Manager's Report

Updates were given on the following projects: City of Johnston suit, meetings with the City of Stuart and Flint Hills regarding water rate increases, sewer main replacement and an 8" creek crossing.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Closed session at employee's request per Iowa Code 21.5.1(i) to evaluate performance of CEO/GM

Motion #012006 made by Jensen, seconded by Becker to go into closed session as requested by CEO/General Manager Gary Benjamin in accordance with Iowa Code 21.5.1(i) to evaluate the performance of CEO/General Manager Gary Benjamin. Roll call taken. Wilson - Aye, Tenold – Aye, Carris – Aye, Schrum – Aye, Becker – Aye, Jensen – Aye.

Return to open session: Possible action on CEO/GM performance evaluation

Motion #012007 made by Becker, seconded by Wilson to return to open session and take action, as discussed by the Board, regarding the CEO/General Manager performance evaluation. Roll call taken. Wilson - Aye, Tenold – Aye, Carris – Aye, Schrum – Aye, Becker – Aye, Jensen – Aye.

Adjournment

Motion #012008 made by Becker, seconded by Carris to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

3/19/2020

Date