

Resolution # _____
XENIA RURAL WATER DISTRICT
September 27, 2022 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Wilson, Becker, Carris, Sporrer, Jensen, Schrum

Board Members absent:

Staff Present: Andrews, Hammitt, Hayden, Iben, Lyons

Other Present : Frank Smith, Ralph Brown, Angie Beaudet, Amy Strutt

Call to Order

Lovett called the meeting to order at 5:00 pm.

Public / Visitor Comments / Dallas Center

Ralph Brown discussed with the Board water service territory issues between Dallas Center and Xenia. There will be a development build north of Highway 44, just east of R Ave.

Approve Agenda

Motion #092201 made by Wilson, seconded by Carris to introduce and approve the September 27, 2022 Agenda. Motion passed. No dissenting.

Consent Agenda

Motion #092202 made by Becker, seconded by Jensen to approve the September 27, 2022 Consent Agenda items A, B, C, D and E. Motion passed. No dissenting.

Boone East Elevated Water Storage Tank Pay App No. 10

Motion #092203 made by Becker, seconded by Carris to approve Boone East Elevated Water Storage Tank Payment Application No. 10 from Maguire Iron, Inc. in the amount of \$19,500.00. Motion passed. No dissenting.

Boone East Booster Pump Station Pay App No. 5

Motion #092204 made by Schrum, seconded by Becker to approve Boone East Booster Pump Station Payment Application No. 5 in the amount of \$262,881.15. Motion passed. No dissenting.

Customer request for “no minimum” billing

Hammitt discussed a request given to the Board regarding a request to have minimum billing charges removed from a member’s account while they are away on a mission trip. Board Discussed and will respond to member.

Employee Handbook – Vacation Accumulation Policy

Motion #092205 made by Sporrer, seconded by Wilson to approve amending the current Xenia vacation time accumulation policy to include the additional language stated in the board memo. Motion passed. No dissenting. Wilson – Abstained.

Squaw Valley Bulk Purchase Agreement

Motion #092206 made by Jensen, seconded by Carris to approve the Bulk Water Purchase Agreement between Xenia Rural Water District and the Squaw Valley South Subdivision. Motion passed. No dissenting.

Madrid Emergency Water Purchase Agreement

Motion #092207 made by Wilson, seconded by Becker to approve the Emergency Water Purchase Agreement between Xenia Rural Water District and the City of Madrid. Motion passed. No dissenting.

Luther Chemical Feed Station – Professional Services Agreement

Motion #092208 made by Wilson, seconded by Carris to approve a design, bid and construction management Professional Service Agreement with Snyder & Associates, Inc. for the Luther Chemical Feed Station in the amount of \$121,700 and authorize the CEO/General Manager to execute the agreement. Motion passed. No dissenting.

Xenia Board Compensation

Board discussed potential compensation for Board members. Currently, Board Members only get reimbursed mileage for attending meetings.

Agreement for Territory Service Rights Transfer – Woodward

Motion #092209 made by Jensen, seconded by Wilson to approve the Agreement for Water Service Territory Rights Transfer between Xenia Rural Water District and the City of Woodward, and authorize the Board Chair and Secretary to execute the agreement. Motion passed. No dissenting.

Manager’s Report

Updates were given on the following projects: Equipment supply issues, search for additional staffing and the City of Linden and Rippey water main replacement projects.

Departmental Reports

Department updates were reviewed.

Old Business

None

New Business

None

Public Comment

None

Closed Session – Iowa Code 21.5 (c) for Purposes of Discussing Imminent Litigation Matter with Counsel

Motion #092210 made by Becker, seconded by Wilson to go into closed session for purposes of discussing imminent litigation matters with counsel for the reasons set forth in, and pursuant to the provisions of Iowa Code 21.5(c). Roll Call: Lovett – Aye, Wilson – Aye, Becker – Aye, Carris – Aye, Schrum – Aye, Jensen – Aye, Sporrer – Aye

Motion #092211 made by Jensen, seconded by Becker to return to open session. Roll Call: Lovett – Aye, Wilson – Aye, Becker – Aye, Carris – Aye, Schrum – Aye, Jensen – Aye, Sporrer – Aye

Adjournment

Motion #092212 made by Jensen, seconded by Becker to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date