

Resolution # _____
XENIA RURAL WATER DISTRICT
April 20, 2023 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Wilson, Becker, Carris, Sporrer, Schrum, Jensen

Board Members Absent:

Staff Present: Andrews, Hammitt, Hayden, Iben, Lyons

Other Present : Matt Templeman, Caitlin Caldwell, Ben Winters

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #042301 made by Becker, seconded by Carris to introduce and approve the April 20, 2023 Agenda. Motion passed. No dissenting.

Consent Agenda

Motion #042302 made by Becker, seconded by Jensen to approve the April 20, 2023 Consent Agenda items 4 through 8. Motion passed. No dissenting.

Audit Report

Ben Winters with Forge Financial & Business Consulting reviewed the audit findings with the Board. Final audit should be available within 2 weeks. Once audit is released, it will be placed on Xenia's website.

Xenia Employee Handbook Update

Motion #042303 made by Wilson, seconded by Sporrer to approve the revised Employee Handbook and disseminate the handbook to Xenia's staff. Motion passed. No dissenting.

Minburn Water Distribution & Wastewater System Operating Agreement

Motion #042304 made by Wilson, seconded by Schrum to approve the Minburn Water Distribution System and Wastewater Lagoon System Operating Agreement and authorize staff to execute the agreement. Motion passed. No dissenting.

Ripley-Linden Water Main Replacement

Lovett opened a public hearing to review comments on the form of contract, plans and specifications and estimated costs. No comments were presented by the public. Motion #032305 made by Wilson, seconded by Becker to close the public hearing. Motion passed. No dissenting.

Motion #042306 made by Schrum, seconded by Carris to enter into an agreement with Busy Bee Construction, LLC in the amount of \$510,782.67 and authorize the Chair and CEO and General Manager to execute the contract. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: Vision Bank data breach, Adel Water discussions, Granger request for territory sale, City of Yale – interest in service, Dallas Center territory discussion and Halers & Cooney's information regarding Iowa Construction Bidding.

Old Business

None

New Business

None

Public Comment

None

Adjournment

Motion #042307 made by Sporrer, seconded by Jensen to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date